
RUSPIDGE & SOUDLEY PARISH COUNCIL

MINUTES of the ANNUAL PARISH MEETING held on the Tuesday 9th May, 2023

Parish Councillors Present:

Cllrs. Tony Matthews. Chairman, Jo Smith Chairman-elect, Norman Snell, William Acland, Helen Medcraft.

County Councillors Present:

None Present.

District Councillors Present:

Cllrs. Bernie O'Neill.

Parish Council Clerk – Roland Dowding

Apologies:

Cllrs. Beki Hoyland, Graham Morgan.

Standing Declarations of Interest

- A) Ruspidge Memorial Hall - Insignificant personal interest by Cllr. William Acland.
- B) Soudley Village Hall - Insignificant personal interest by Cllr. Jo Smith.

Public Present:

Vicky MacDougall, Adrian Peacey.

1. **Apologies** received and recorded from absent members.
2. **Election of the Chairman.** Cllr. Tony Mathews (Chairman) stood down as Chairman. Cllr. Jo Smith was unanimously elected as Chairman and accepted the role.
3. **Declaration of Office Forms.** All members duly filled out and signed their declaration of office form.
4. **Register Of Interest Forms.** All members duly filled out and signed their register of interest form.
5. **Appointments of the Council.** Cllr. William Acland was unanimously elected as Vice Chairman and accepted the role. Cllr. Norman Snell was unanimously elected as Treasurer and accepted the role. Shirley Fowler of Highnam Gloucester was appointed internal auditor to the council.
6. **Representatives of the Council.** Cllr. William Acland accepted the role of liaison to Ruspidge Memorial Hall. Liaison to Soudley Village Hall deferred. Cllr. Helen Medcraft and Cllr. Tony Matthews accepted planning considerations & site inspection panel. Parish Snow Wardens continue to be Mr Roger Jackson for Ruspidge and Mr Seve Wood for Soudley. It was agreed

all members of council will undertake liaison with Highways as and when necessary. Cllr. Jo Smith will undertake Wreath laying duty for Soudley Remembrance Day. Parish Council representative for Cinderford has been deferred for decision at a later date.

7. **Minutes** - the minutes of the **ANNUAL PARISH MEETING** held on the **12th of April, 2023** were **ACCEPTED** as a true record of the meeting and were duly signed by the Chairman.
8. **Chairman's Report (Cllr. Tony Matthews)**. Receipt and acknowledgment of the Chairman's report were duly noted by Council.
9. **Financial Report 2022/23**. Receipt and acknowledgment of the Financial report were duly noted by Council.
10. **Matter for the benefit of the Parish**. It was noted by Cllr. William Acland that Council is low on members, we currently have five members and vacancies for an additional four members. It was agreed to hold further discussion on this subject and hold surgeries within the Parish to attract new membership.

APM Ended at 07:15pm

Signed:.....Chair.

Dated:.....