

Ruspidge & Soudley Parish Council

MINUTES of the MEETING of RUSPIDGE and SOUDLEY PARISH COUNCIL held in the Soudley Hall on the 14th May, 2019

(These minutes remain in draft form until approved at the next meeting of the Council)

Parish Councillors Present:

B. Acland, Chairman
Cllrs. Mrs. B. Wood, Ms. N. Packer,
Ms. H. Medcraft, T. Matthews,
B. Rhodes & N. Snell.

County Councillor Present:

R. Boyles & G. Morgan

District Councillor Present:

Ms. N. Packer & R. Boyles

The Clerk - Mrs. Helen Hook

Apologies:

B. O'Neill

Public:

There were no members of the public present.

Standing Declarations of Interest

- (a) Ruspidge Memorial Hall - Insignificant personal interest by Cllrs. Matthews & Rhodes.
- (b) Forest Voluntary Action Forum - Insignificant personal interest by Cllr. Rhodes.

- **Election of the Chairman** – Cllr. Matthews proposed Cllr. Acland be nominated as Chairman. This was seconded by Cllr. Wood and **AGREED** unanimously by Council.
Cllr. Acland was re-elected unopposed and duly signed the declaration of office.
- **Register of Members Interests & Declaration of Office Forms** – were duly completed and signed by all councillors.

RUSPIDGE WELFARE TRUST

Members' were mindful that these items were considered and determined as trustees to the RWT.

1. There were no Matters Arising from the RWT Minutes.
 2. Income/Expenditure Summary Sheets – end of year sheets circulated to members.
 3. Internal audit – the Chairman read the end of year internal audit report.
 4. Recreation Field, dog fouling – members **DETERMINED** that signs would be displayed advising dog walkers that the situation is being monitored and dependent on the findings a decision would be made at the July meeting whether to ban dogs from the field.
5. The minutes of the Annual Parish Meeting held on 9th April, 2019, were **ACCEPTED** as a true record of the meeting and were signed by the Chairman.
 - 5.1 There were no matters arising from these minutes.
 - 5.2 **MINUTES** - the minutes of the council meeting held on the 9th April, 2019 were **ACCEPTED** as a true record of the meeting and were signed by the Chairman.
 - 5.3 There were no matters arising from these minutes

5.4 The Parish Council Chairman's Report and Ruspidge Welfare Trust Report had been received at the April meeting and there was nothing further to discuss.

5.5 **DISTRICT COUNCILLOR** (NP & RB)

- Coalition Government.
- Committee representatives and appointments to be confirmed.

5.6 **COUNTY COUNCILLOR**

- Icon (Infant crying – normal) – together with NHS, roadshows dealing with pressures of having a new baby.
- Compost bin – buy one get one half price to end of May.
- Foster Carers Fortnight (13th – 26th May) – minimum of 40 carers required for Gloucestershire.
- GCC Full Council 15th May.
- Timpson Report re: School exclusions.
- Highways – Lengthsmen jobs to Brian Watkins.

5.7 **Appointments of the Council**

- Vice Chairman - Cllr. Wood was unanimously re-elected, unopposed.
- Hon. Treasurer - Cllr. Snell.
- Internal Auditor of the Council - Mrs. Shirley Fowler.
- Blue Rock Trail Management Committee Members (TM; BR)

5.8 **Representatives of the Council**

Ruspidge Memorial Hall – (TM; BR)

Soudley Village Hall – (BW)

Parish planning considerations & site inspection panel (TM; NS; BW; BR)

Parish Snow Wardens – Mr. Adrian Reed (Ruspidge) and Steve Wood (Soudley)

Wreath laying on Remembrance Day – Cllr. Snell - Cinderford Service

Cllr. Wood - Soudley Service

5.9 **Representatives to be decided at the July meeting:**

Forest Enterprise Advisory Panel

CANDI

FOD Youth Association Steering Group

Parish Highways

5.10 **PLANNING** – Completed Schedule attached as an Appendix to these Minutes.

FINANCIAL MATTERS

5.11 Following report by the Treasurer the Council **APPROVED** the accounts presented for payment totalling £4485.23, this figure being inclusive of the expenditure recorded under confidential business.

5.12 The Clerk/Responsible Financial Officer, circulated the Annual Financial Report 2019.

5.13 **Internal Audit** – The Chairman read a signed statement from Mrs. Fowler, reporting her considerations of the Council's accounts for the year ending 31st March, 2019. Mrs. Fowler confirmed that no irregularities had been found and thereby confirming the correctness of the accounts had duly signed the Annual Audit Return.

- 5.14 The council had considered the internal audit work performed and internal audit arrangements when adopting the Financial Regulations and Risk Assessment at the February meeting in 2018 and again in 2019. In so doing it confirmed compliance with Section 1 assertions 2 and 6.
- 5.15 Council **APPROVED** by resolution the Audit Annual Return, Section 1 Annual Governance Statement 2018/19 which was duly signed by the Chairman and Clerk.
- 5.16 Council **APPROVED** by resolution Section 2 Accounting Statements 2018/19, which had been signed and dated by the Clerk before submitting to council for approval (as per audit regulations). Section 2 was duly signed and dated by the Chairman.
- 5.17 Members noted the public rights inspection period of the Council's accounts is the 17th June to 26th July, 2019, inclusive.
- 5.18 Council expressed its thanks to the Clerk for her work in completing the Audit Annual Return.
- 5.19 Ruspidge S.106 – Members were advised of the updated funds available and asked to put forward ideas.
- 5.20 Viewpoint – future editorship to be discussed at the June meeting.

CORRESPONDENCE

- 5.21 The Council **RECEIVED** and **NOTED** the following correspondence:
- a) FODDC – New Publica director for 2020.
 - b) Fastershire – survey full fibre broadband.
 - c) Lisa Medcalf-Woodward – Thanks re: Outdoor Gym and Tree felling*.
 - d) S. Phelps & J. Stanford – thank you for vouchers.
- * The Council wishes to express its thanks to Lisa and Woody for funding and arranging the felling of the trees.
- 5.22 **Next Meeting** - The next meeting of the Council is to be held in the **Ruspidge Hall** at 7.00pm **Tuesday, 11th June, 2019**.
The agenda deadline is **Monday, 3rd June, 2019**.
- 5.23 **Exclusion of the Press and the Public** - The Council **RESOLVED** that in view of the confidential nature of the remaining business the press and the public should be excluded from the meeting in accordance with Standing Order No. 10.xi (Re-adopted 2019).

Signed: Chair Date:

Ruspidge & Soudley Parish Council

Planning Schedule for the May, 2019 meeting

<u>Planning Reference:</u> <u>Site Address & Detail</u>	<u>Parish</u> <u>Comment</u>
P0471/19/FUL Limekilns Close, (Sneydwood Estate) Erection of a two storey side extension with associated works.	No objection.
P0597/19/FUL Bankside, Lower Road, Soudley, Cinderford. Erection of a single storey rear and single storey side extension, and modifications to driveway. Demolition of existing rear and side extensions and garage. (Revised scheme).	No objection.
P0666/19/TPO The Villas, Ruspidge Road, Ruspidge. Re-pollard x 4 Horse Chestnut trees covered by G2 of TPO162.	No objection (leave tidy)
P0378/19/FUL (<i>Amended Description</i>) - now FULL APPLICATION Grass Verge, Top Road, Upper Soudley. Proposed installation of a replacement 10.6m telecommunications pole with antenna and ground based apparatus including cabinet.	No objection.

Decisions notified by the Planning Authority

<u>Planning Reference</u> <u>Site Address & Detail</u>	<u>Parish</u> <u>Comment</u>	<u>District</u> <u>Decision</u>
P1512/18/FUL (<i>2nd Revised plans</i>) 18B Tramway Road, Ruspidge. Erection of a single storey side extension to main dwelling and erection of self-contained annexe accommodation in rear garden with associated works. <i>Previously No obj. inc. first revision & access clarification received.</i>	No obj.	CONSENT
P0407/19/FUL 9 Buckshaft Road, Ruspidge. Erection of a single storey rear extension and first floor extension with associated works.	No obj.	CONSENT

Signed: Dated: