

Ruspidge & Soudley Parish Council

MINUTES of the MEETING

held in the Ruspidge Hall on the 9th April, 2019

(These minutes remain in draft form until approved at the next meeting of the Council)

Parish Councillors Present:

B. Acland, Chairman
Cllrs. Mrs. B. Wood,
T. Matthews, N. Snell,
S. Phelps & B. Rhodes

County Councillor Present:

R. Boyles & G. Morgan

District Councillor Present:

B. O'Neill

The Clerk - Mrs. Helen Hook.

Apologies:

Cllr. J. Stanford

Public:

One member of the public was present.

Standing Declarations of Interest

- (a) Soudley Village Hall Committee - Insignificant personal interest by Cllr. Stanford.
- (b) Ruspidge Memorial Hall - Insignificant personal interest by Cllrs. Matthews & Rhodes.
- (c) Forest Voluntary Action Forum - Insignificant personal interest by Cllrs. Phelps and Rhodes.
- (d) Cllr. Phelps being a member of the District Council Planning Committee will withdraw from the parish council discussions on planning applications.

Public Participation

1. Vehicle Activated Signs – A suggestion was put to the council to invite PCSO Susan Pritchard to a future meeting, to discuss how the Police collate and action the VAS data. Council agreed to action the suggestion.
2. Concern was raised about a planning application overlooking a neighbouring property. Council had no objection to the application and advised that the District Planning Officer would determine if there is a breach of privacy. Council suggested the neighbour should make his comments to the Planning Department via the FODDC website.

RUSPIDGE WELFARE TRUST

Members' were mindful that these items were considered and determined as trustees to the RWT.

1. There were no matters arising from the minutes.

3. **MINUTES** - the minutes of the council meeting held on the 12th March, 2019 were **ACCEPTED** as a true record of the meeting and were signed by the Chairman.

- 3.1 **MATTERS ARISING** from the minutes.

S.106, Ruspidge – Cllrs. were reminded to consider new projects.

Parish Council Vacancies – Council were advised that there are 4 vacancies to be filled by co-option. The result of 2 x casual vacancies not filled prior to the election and 2 x present Cllr's not standing for re-election. See minute 3.15.

- 3.2 **DISTRICT COUNCILLOR REPORT**

- End of the 4-year tenure.
- Unscrupulous landlords – A Motion was put forward and supported to analyse Section 21.
- New boundary change – Bernie O'Neill will stand for the Ruspidge stand- alone ward.

3.3 **COUNTY COUNCILLOR REPORT (GM)**

- Rural emergency services need to be improved with sharpened response times.
- Renewed interest in the Valley Road supermarket site.

N.B. Graham Morgan will not be standing for District. However, he will still be standing for the County Council and the Town Council.

COUNTY COUNCILLOR REPORT (RB)

- Highways Report Portal is user friendly and working well.
- Clarity School Funding – F40 Group – motion to lobby the right people.
- St. White's School Travel Plan – GCC Satisfied that the school is managing the situation.

3.4 Council DETERMINED that the clerk write to the school stating that the original Travel Charter is not being adhered to, enclosing a copy and advising that the one on their website is incorrect.

3.5 **PLANNING** – completed schedule is attached as an Appendix to these Minutes.

FINANCIAL MATTERS

3.6 Following report by the Treasurer the council **APPROVED** the accounts presented for payment totalling £6,724.10, this figure being inclusive of confidential expenditure.

3.7 Council noted the adjustment required for the Salary Budget and **RESOLVED** to amend when necessary.

3.8 Income and Expenditure Summary Sheets – were tabled at the meeting, no concerns were raised.

3.9 School pick-ups on Buckshaft Road – Council **DETERMINED** not to apply for a traffic order and time restriction sign. See also Minute 3.4 above.

3.10 Dog fouling:

Forest View, Buckshaft - Council were advised that despite dog bins at both Dean View and near Coomb Drive, owners are either leaving the bagged waste in the shrubs and fencing or not bagging it at all. The St. Warden has been contacted, but no response yet.

Ruspidge Recreation Field – The Grass Contractor advised of the increase in dog fouling within the recreation field and throughout Ruspidge as a whole.

Whilst awaiting action from the St. Wardens the clerk will prepare laminated signs for all areas where dog fouling has been a problem. The FODDC, Head of Services, will be advised of the increase in dog fouling since the reduction in St. Wardens.

3.11 Viewpoint – following the departure of Cllr. Stanford, council need to consider the editorship of the Viewpoint. This will be put forward at a future meeting when the casual vacancies have been filled. The Chairman would like to take this opportunity to thank Cllr. Stanford for the time and effort shown during his editorship.

3.12 Woodland View Play Area Lease – The lease has been renewed by Eversheds to 2028. However, it was noted that the signatories were incorrect, still showing the signatories and witnesses as per the last renewal. They have refused to supply an amended lease but forwarded a copy of the signatory page, as amended by council, which shows the old signatories crossed through and the new signatories/witnesses inserted. Council **RESOLVED** that Eversheds would not/could not admit an error as the document has been stamped and sealed by the Secretary of State for Environment, Food and Rural Affairs. Council **DETERMINED** that the email and document trail be filed with the lease as the risk of any court action is negligible and that the invoice can now be paid.

CORRESPONDENCE

- 3.13 The council **RECEIVED** and **NOTED** the following correspondence:
 - a) Soudley AFC – Thank you.
 - b) Cllr. Packer – resignation.
 - c) Defra – African swine fever.
 - d) GCC, Highways - new way.
 - e) 711 Stagecoach route – concern re: stops.
 - f) FEP – Business brochure.
 - g) Police – Fire & Rescue governance.
 - h) G. Norman – litter.

- 3.14 **Next Meeting** - the next meeting of the council is to be held in the **Soudley Hall** at 7.00pm **Tuesday, 14th May, 2019.**
The agenda deadline is **Monday, 6th May, 2019.**

- 3.15 Cllrs. Stanford and Phelps have decided not to stand for re-election to the parish council. The Chairman would like to thank them both for their long service to the council; Jeff Stanford being elected in 2011 and Sid Phelps co-opted in 2012.

- 3.16 **Exclusion of the Press and the Public** - the council **RESOLVED** that for any remaining business of a confidential nature the press and the public should be excluded from the meeting in accordance with Standing Order 10.xi (2018).

- 3.17 The meeting closed at 8.30 p.m.

Signed: Chair. Dated:

Ruspidge & Soudley Parish Council

Planning Schedule for the April, 2019 meeting

<u>Planning Reference:</u> <u>Site Address & Detail</u>	<u>Parish</u> <u>Comment</u>
P1512/18/FUL (<i>3rd Revised plans</i>) 18B Tramway Road, Ruspidge. Erection of a single storey side extension to main dwelling and erection of self-contained annexe accommodation in rear garden with associated works. <i>Previously No obj. inc. first revision & access clarification received.</i>	No obj.
P0378/19/TE Telecommunications Equipment Application for determination as to whether prior approval is required for further details. Grass Verge, Top Road, Upper Soudley. Prior notification for the proposed installation of a replacement 10.6m telecommunications pole with antenna and ground based apparatus including cabinet.	F.I.O.
P0407/19/FUL 9 Buckshaft Road, Ruspidge. Erection of a single storey rear extension and first floor extension with associated works.	No obj.
P0410/19/FUL Site Compound, Edmunds Way, St Whites, Ruspidge. Erection of 4 No. One bed apartments with associated parking, landscaping and works. Alterations to existing vehicular access.	No obj.

Decisions notified by the Planning Authority

<u>Planning Reference</u> <u>Site Address & Detail</u>	<u>Parish</u> <u>Comment</u>	<u>District</u> <u>Decision</u>
P0158/19/FUL Bankside, Lower Road, Soudley Erection of a single storey rear and single storey side extension, conversion of garage into workshop/store and modifications to driveway. Demolition of existing rear and side extensions.	No obj.	CONSENT
P0016/19/DISCON Church of St Michael, Church Road, Soudley Discharge of condition 06 (hard and soft landscaping) of planning permission P1419/18/FUL.	No obj.	CONSENT

Signed: Dated: