

# Ruspidge & Soudley Parish Council

## MINUTES of the MEETING

held in the Ruspidge Hall on the 14th February, 2017

*(These minutes remain in draft form until approved at the next meeting of the Council)*

Parish Councillors Present:

B. Acland, Chairman  
Cllrs. S. Phelps, C. Hawkins,  
B. Rhodes, C. Richardson.

The Clerk - Mrs. Helen Hook.

Public:

Three members of the public were present.

County Councillor Present:

R. Leppington & G. Morgan.

District Councillor Present:

B. O'Neill.

Apologies:

Cllrs. J. Stanford, T. Matthews, N. Bowes  
& District Cllr. D. Hawthorne.

**Standing Declarations of Interest**

- (a) Dean Heritage Museum Trust - Insignificant personal interest by Cllr. Phelps.
- (b) Soudley Village Hall Committee - Insignificant personal interest by Cllrs. Hawkins & Stanford.
- (c) Great Oaks Hospice - Insignificant personal interest by Cllr. Hawkins.
- (d) Ruspidge Memorial Hall - Insignificant personal interest by Cllr. Bowes.
- (e) Forest Voluntary Action Forum - Insignificant personal interest by Cllrs. Phelps and Rhodes.

**Public Participation**

1. Tramway Road, Dog Waste Bin - Council were advised that the bin is regularly full. Can a larger bin be installed? The Clerk will check with the contractor and the bin emptying will be monitored.
2. St. White's School, Parking - Concern still remains that parents' are using the estate as a drop-off. It was noted that radar was in use and Cllr. Richardson advised that the results will be forwarded to the council, school and residents. See Minute 2.11 for further discussion by Council.

**RUSPIDGE WELFARE TRUST**

Members' were mindful that these items were considered and determined as trustees to the RWT.

1. Members' **APPROVED** payment for both the Architect and Complete Landscapes (plans and brambles respectively.) The payments to be taken from the RWT A/c.
2. Football Field, Removal of cabins - this will take place asap and foundation laid for replacement units.
3. Gates, Recreation Field - amendments agreed and quote to be received.

2. **MINUTES** - The Minutes of the Council meeting held on the 10th January, 2017 were **ACCEPTED** as a true record of the meeting and were signed by the Chairman.

2.1 There were no Matters Arising from the Minutes.

2.2 **DISTRICT COUNCILLOR REPORT**

- Budget meeting.

2.3 **COUNTY COUNCILLOR REPORT**

GM

- Budget setting meeting.
- Police & Crime Commissioner withdrawing support for Road Transport Partnership.
- Cinderford Bridge junction.

RL

- Budget - resources directed to social care, elderly, children, vulnerable people and Highways.
  - against proposal to withdraw funding to Lengthsmen Scheme.
  - proposing amendment to budget to further fund scheme.
  - extra money for Highways - pothole fund.
- Northern Quarter - Local development agency delaying relocation of college.

2.4 **PLANNING** – Completed Schedule attached as an Appendix to these Minutes.

## **FINANCIAL MATTERS**

- 2.5 Following report by the Treasurer the Council **APPROVED** the accounts presented for payment totalling £3854.70, this figure being inclusive of confidential expenditure.
- 2.6 Blue Rock Trail - Members **APPROVED** the removal of the handrail and filling in of the steps.
- 2.7 Financial Regulations, Risk Assessment & Standing Orders - Members **ADOPTED** without amendment.
- 2.8 Casual Vacancy - Co-option - before determining the timescale for co-option the Chairman, on behalf of the Council, wished to record thanks to Cllr. Hedges for her many years service to the council and the community.
- 2.9 The vacancy will be advertised immediately on the parish notice boards, website and *facebook*. Council will encourage applications from females as it is under-represented at present. All applicants will be invited to the March meeting.
- 2.10 Community Engagement - points raised by Cllr. Rhodes:
- there are more barriers now to set up groups/youth clubs etc.
  - certain sections of the community are isolated.
  - council to agree purposes then measure these - how to do it? - must be achievable.
  - council to consider employing a part-time person to work with community development.
  - Cllr. Rhodes to email Councillors - what do they think is needed to improve the community?
- 2.11 St. White's School, parking issues - A meeting was held with GCC on 6th February. The points raised and responses from GCC were read to council. A copy is attached as an appendix to these minutes and copies will be forwarded to all Cllrs. GCC commented that residents have double standards as they give friends and family permission to use their driveway space to drop-off children.
- 2.12 Cllr. Phelps attended a meeting with the Headteacher and the FODDC Emergency Planning Liaison Officer, Karen Rushworth, to discuss the school being a place of safety in an emergency and to be used as a command/control centre in a crisis. It was agreed that the school will be added to the Ruspidge Emergency Plan as a place of safety. The school advised that for any use of the premises the safety of the children should not be compromised.
- 2.13 School Liaison Representative - This position is left in abeyance until further notice. The council may consider providing a representative as a governor, should the school agree.
- 2.14 BT Broadband, Soudley - Cllr. Hawkins advised that the only form of contact is through email and despite sending several emails to BT they have failed to respond.

## **CORRESPONDENCE**

- 2.15 The Council **RECEIVED** and **NOTED** the following correspondence:
- a. FODDC - 'Warwick Rise' sign erected.
  - b. Dave Pert, Neighbours Nextdoor - parishioners to be wary - not local, American company.
  - c. CANDI - 'Thank you' for grant.
- 2.16 **Next Meeting** - The next meeting of the Council is to be held in the **Soudley Hall** at 7.00pm **Tuesday, 14th March, 2017.**  
**The agenda deadline is Monday, 6th March, 2017.**
- 2.17 **Exclusion of the Press and the Public** - The Council **RESOLVED** that for any remaining business of a confidential nature the press and the public should be excluded from the meeting in accordance with Standing Order (2017) No. 55.
- 2.18 The meeting closed at 8.50 p.m.

Signed: ..... Chair.      Dated: .....

# Ruspidge & Soudley Parish Council

Planning Schedule for the meeting on 14th February, 2017

<u>Planning Reference</u> <u>Site Address &amp; Detail</u>	<u>Parish</u> <u>Comment</u>
P0112/17/FUL <b>Wishing Well Top Road Upper Soudley</b> Demolition of existing conservatory and erection of a two storey rear extension, erection of a porch on front elevation, conversion of existing garage into habitable space and external works including removal of front boundary to provide parking.	No objection.
P0138/17/FUL <b>Wellington Farm, Sutton Road, Littledean, Cinderford.</b> Erection of a replacement kennels building with outside exercise area, including alterations to landscaping.	No objection subject to local and contractors traffic being managed correctly.
P0137/17/FUL <b>Lower Halt, Lower Road, Soudley, Cinderford.</b> Erection of a single storey side extension and associated alterations.	No objection.

## Decisions notified by the Planning Authority

<u>Planning Reference</u> <u>Site Address &amp; Detail</u>	<u>Parish</u> <u>Comment</u>	<u>District</u> <u>Decision</u>
P1637/16/FUL <b>Ruspidge Football Field, Ruspidge Road, Cinderford.</b> Siting of 3 temporary cabins. Removal of existing cabin.	Council application - unable to comment.	PERMIT
P1713/16/FUL <b>12 Bells Place, Ruspidge, Cinderford.</b> Proposed new dropped kerb access and parking area.	No obj. & obs.	PERMIT
P0877/16/FUL <b>43 Buckshaft Road, Ruspidge, Cinderford, Gloucestershire.</b> Two storey extension to existing property and creation of a new access.	No obj.	REFUSED
P1537/16/FUL <b>Stapledge Lodge, Soudley, Cinderford, Gloucestershire.</b> Extension to existing bungalow.	No obj.	PERMIT

Signed: ..... Dated: .....

St. White's New School - parking issues  
meeting held in the  
Cinderford Town Chamber,  
on 6th February, 2017

Present:

<p><u>Parish Councils:</u></p> <p><b>Ruspidge and Soudley</b> Bill Acland, Chairman. Helen Hook, Clerk.</p> <p><b>Cinderford Town</b> Graham Morgan, Town &amp; County Cllr. Lyn Sterry, Chairman. Lynda Thomas, Clerk.</p>	<p><u>School Governors:</u></p> <p>Matt Bishop. Richard Jones. Dave Penney.</p> <p><u>GCC:</u> Mark Rickard (Schools Capital) Richard Pitts (Property Services) Brian Watkins (Highways)</p>
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Points raised by Governors:

- School Travel Charter needs to be workable.
- Education the priority.
- School encourages parents not to use the estate road but cannot enforce/monitor.

Resident Parking Only - BW advised -

- has to be self funded and all residents would have to pay an annual fee.
- permits would be required for residents visitors.

Double Yellow Lines - will affect residents and their visitors - need to be enforced.

Parish comments:

- Planning Decision states a condition - see attached.  
A: GCC will not enforce the condition.
- Layby/drop-off zone required for Buckshaft Road.  
A: Reluctant as would only accommodate 3 cars.
- Consider access from Buckshaft Road opposite Coomb Drive entrance with bollards in the estate to prevent run through.  
A: Advised area is land locked.
- Request junction is improved when redevelopment planned.  
A: Reluctant as would impinge on residents parking in both redevelopments.  
BW advised GCC reps that visibility splays are in need of improvement.
- St. Whites Road old school markings to be burned off to allow extra parking.  
A: Did not think this would ease the situation.

END.