

# Ruspidge and Soudley Parish Council

Application for Grant for Voluntary Organisations  
Local Government Act 1972, Section 137

**For requests up to £500.00**

**GRANT APPLICATIONS** - Council would like to hear from local groups, clubs and voluntary organisations and will consider applications through two funding round in the year.

**Round One** - Opens for applications through **April - June**, applications are reviewed and grants awarded at the **July** Parish Council meeting.

**Round Two** - Opens for applications through **October - December**, applications are reviewed and grants awarded at the **January** Parish Council meeting.

**Emergency Grants** - Council will consider emergency grants from eligible organisations throughout the year, please contact our Clerk for further information

Please note applications will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be forwarded.

## Criteria

- ◆ Only one application for a grant in each financial year, other than for emergency funding, in the event of emergency funding, please contact the Clerk directly
- ◆ The organisation must be non-profit making (and not an individual)
- ◆ Grants are not made retrospectively
- ◆ The organisation must in some way, benefit the local community
- ◆ The organisation maybe asked to demonstrate a clear need for financial support by providing a description of the project/activity for which a contribution is needed
- ◆ A set of audited accounts or suitable financial statement may be required to ensure there is a genuine need for a grant
- ◆ Organisations that have only recently set up and do not have audited accounts should provide a financial statement regarding their proposed budget instead
- ◆ Efforts to generate income from other sources maybe required
- ◆ A report on how the money was spent may be requested and if required should be submitted to Ruspidge & Soudley Parish Council with details of the outcomes
- ◆ Monitoring may take place

**Please note, that if your request is successful you will be required to submit copies of invoices.**