

RUSPIDGE and SOUDLEY PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend
a meeting of the Ruspidge and Soudley Parish Council:
at Ruspidge Memorial Hall **7.00 pm** on Tuesday **10th May, 2022**

Roland Dowding

Clerk of the Council

email: info@clerkrspc.co.uk or tel: **01594 825 343**

AGENDA

- **Public participation period (15 minutes).**

RUSPIDGE WELFARE TRUST

Council being mindful that these items are considered and determined as trustees to the RWT.

5.1 RWT Matters Arising from the Minutes.

- 5.1. To receive apologies for absence. Members to submit apologies.
- 5.2. To record any declaration of personal or prejudicial interest.
- 5.3. **ELECTION OF THE CHAIRMAN.** Nominate and second the candidate, for office of the Chairman.
- 5.4. **APPOINTMENTS OF THE COUNCIL.** Vice Chairman of the Council. Hon Treasurer of the Council. Internal Auditor of the Council.
- 5.5. **REPRESENTATIVES OF THE COUNCIL.** Ruspidge Memorial Hall, Soudley Village Hall, Parish planning considerations & site inspection panel, Parish Snow Wardens, Parish Highways, Wreath laying on Remembrance Day at Cinderford & Soudley.
- 5.6. Acceptance of the Minutes of the Council meeting held on the **12th of April, 2022** other than those recording exempt matters.
- 5.7. **MATTERS ARISING** from the Minutes.
- 5.8. **DISTRICT COUNCILLOR** - to report, as necessary.
- 5.9. **COUNTY COUNCILLOR** - to report, as necessary.
- 5.10. **PLANNING MATTERS** - the Planning Schedule to be tabled at the meeting.

FINANCIAL MATTERS

- 5.11. To approve the accounts presented for payment, the financial report to be tabled at the meeting.
- 5.12. **INTERNAL AUDIT.** Acknowledge Mrs Fowler's signed statement reporting her considerations of the Council's accounts year ending 31st March 2022.

ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2021/22

- 5.13. **AGAR COMPLIANCE.** Section one, assertions two & six. To note, Members had considered the internal audit arrangements when adopting the Financial Regulations and Risk Assessment. at the January Meeting 2022.
- 5.14. **AGAR SECTION ONE.** Council to approve by resolution, the Audit Annual Return, Section 1, Annual Governance Statement 2021/22 and for the Chairman & Clerk to sign.
- 5.15. **AGAR SECTION TWO.** Council to approve by resolution, Section 2, Accounting Statements 2021/22. Signed and dated by the Clerk before submitting to Council for approval (as per audit regulations). Section 2 to be signed & dated by the Chairman.
- 5.16. **EXERCISE OF PUBLIC RIGHTS.** Members to note the public rights inspection of the Councils accounts is 15th June to 26th July inclusive.
- 5.17. **CLERK SALARY.** Approve Clerk's annual salary increase as per National Salary Award scales.
- 5.18. **CULLIMORE BRIDGE.** Approve maintenance of Cullimore bridge on Railway Rd.
- 5.19. **HIGH VIS JACKETS.** Printed with parish Council on the back.
- 5.20. **CORRESPONDENCE**
All relevant correspondence whether specifically dealt with under agenda items, or not, has been forwarded via email to all Councillors.
- 5.21. To agree the date of the next meeting scheduled for **Tuesday, 14th June, 2022** in the **Soudley Village Hall**. The deadline date for the agenda is **Tuesday, 6th June 2022**.
- 5.22. For confidential matters, to determine by motion that the Press and Public be excluded from the meeting for the remaining business of the Council in accordance with Standing Order 10.xi (Adopted 2020).